

IN THE CIRCUIT COURT FOR THE SEVENTH JUDICIAL DISTRICT
ANDERSON COUNTY, TENNESSEE

[NAME],	)	
	)	
Plaintiff,	)	
	)	
vs.	)	Case No. _____
	)	
[NAME],	)	
	)	
Defendant.	)	

SCHEDULING ORDER

It appearing to the Court that this matter has now been scheduled for trial to be held on the _____ day of _____, 20____, it is therefore:

ORDERED: That all counsel and parties to this cause of action shall comply with the following: [These deadlines may be modified by agreement of the parties, subject to the Court's approval.]

1. In all cases where a jury trial is demanded by any party, "JURY DEMANDED" shall be type written in capital letters in the caption of the case as in the same manner as required in Local Rule 115.01 and Local Rule 115.02.
2. **90 days before trial:** Expert witnesses identity, address and the general purpose of their testimony to be used at trial including all disclosures under T.R.C.P. Rule 26 are to be disclosed to adverse party no later than (90) days prior to trial date.
3. **60 days before trial:** Opposing expert witnesses are to be disclosed along with T.R.C.P. Rule 26 disclosures no later than (60) days prior to trial date.
4. **30 days before trial:** All expert witnesses depositions are to be complete no later than (30) days prior to trial date.

5. **30 days before trial:** Thirty days before trial, all discovery will be complete. No case will be continued if discovery has not been completed unless first complying with Local Rule 116.08.
6. **30 days before trial:** All dispositive motions shall be filed no later than thirty (30) days prior to trial and set for hearing on or before the Pre-Trial Conference date discussed below.
7. **20 days before trial:** All depositions for proof shall be concluded twenty (20) days prior to trial.
8. **15 days prior to trial:** All parties **MUST PARTICIPATE IN MEDIATION** unless waived in writing by the Court.
9. **10 days before trial:** At least ten (10) business days prior to trial the names, addresses and telephone numbers, if known, of all witnesses shall be furnished to opposing counsel, and filed with the Clerk of the Court. Any other witness will not be allowed to testify unless good cause is shown for failure to timely disclose and further showing opposing counsel was promptly furnished the name, address and telephone number of the witness called.
10. **10 days before trial:** Copies of all trial exhibits which are proposed to be offered at trial shall be made available at least ten (10) business days prior to trial. Copies of all trial exhibits which are proposed to be offered shall be made available for inspection at reasonable times.
11. **Pre-Trial Conference:** In all cases where a jury trial is demanded or in any bench trial expected to take two (2) or more days, a Pre-Trial Conference is scheduled for the _____ day of _____, 20_____. [This date should be the last

non-jury civil Thursday immediately preceding the start of the trial unless otherwise ordered by the Court.]

12. **Jury Instructions due at Pre-Trial Conference:** All parties shall JOINTLY submit proposed jury instructions, including citation to any Tennessee Pattern Jury Instructions (T.P.I.), as well as a JOINTLY proposed jury verdict form at the Pre-Trial Conference to allow the Court and that parties an opportunity to address any disputed instructions. Any jury instructions that the parties cannot agree upon shall be filed separately by the party that desires to have that jury instruction specifically charged at the same time as the jointly submitted jury instructions. Likewise, the jury verdict form shall have any specific separate forms filed on which the parties cannot agree, by the party who wants the Court to use said form or forms, and these likewise shall be filed at the same time as the jointly proposed jury verdict form.
13. **Motions in Limine:** Any Motions in *Limine* should be filed at least ten (10) days before the Pre-Trial Conference where possible in order to allow opposing counsel an opportunity to file a response and for said motions to be heard at or before the Pre-Trial Conference.
14. **2 days before trial:** Any stipulations of the parties shall be reduced to writing and signed by the counsel for each party and filed with the Clerk of the Court at least two (2) business days prior to trial.

Entered this the _____ day of _____, 20____.

Ryan M. Spitzer, Circuit Court Judge